



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SACHCHIDANAND SINHA COLLEGE
Name of the head of the Institution		Dr. VED PRAKASH CHATURVEDI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06186223133
Mobile no.		9661439055
Registered Email		principal@ssinhacollege.co.in
Alternate Email		ssinhacollege@gmail.com
Address		Sachchidanand Sinha College, Aurangabad, Bihar-824102
City/Town		Aurangabad
State/UT		Bihar
Pincode		824102

2. Institutional Status					
Affiliated / Constituent		Constituent			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. Syed Mohamad Quasim			
Phone no/Alternate Phone no.		06186223133			
Mobile no.		9431632576			
Registered Email		principal@ssinhacollege.co.in			
Alternate Email		ssinhacollege@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.ssinhacollege.co.in/IOAC.php			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.ssinhacollege.co.in/academic_calendar.php			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.17	2016	19-Jan-2016	18-Jan-2021
6. Date of Establishment of IQAC			03-Jun-2019		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Faculty Exchange		06-Jan-2020		2000	

Programme	6	
-> Promoting senior students to engage junior classes programme	16-Sep-2019 6	10000
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sachchidanand Sinha College	RUSA	State Higher Education Council, Patna Bihar	2020 900	20000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

8

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Planned workshop on "HardDesk Expo".

2. Promoting senior student to engage junior classes.

3. Organizing Workshop on the topic: "IOT Tech Expo".

4. Organizing Workshop on "Technology".

5. Sachchidanand Sinha Memorial Lecture Series : 2019-2020.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
-> Celebrating HIRAK JAYANTI of S.Sinha College and Inauguration of statue of Dr. Sachchidanand Sinha	S.Sinha College has turned 75 years old, in this occasion, celebration of HIRAK JAYANTI(Diamond Jubilee) of S.Sinha College is successfully organized and also inauguration of statue of Dr. Sachchidanand Sinha is completed.
-> Webinar on "Managing Stress and Immunity During Covid-19"	This webinar is successfully organized by committee members.
-> Alumni Meet - 2020	Alumni Meet-2019 is successfully organized by S.Sinha College.
-> Faculty Exchange Programme	Lots of students are benefited.
-> Sachchidanand Sinha Memorial Lecture Series : 2019-2020.	Total Twelve Lectures are completed during the academic year.
-> Workshop on "Technology"	It is organized by B.Sc.IT department. Several students are benefited about workshop.
-> Installation of statue of Dr. Sachchidanand Sinha in college campus	This event is successfully completed.
-> Workshop on the topic: "IOT Tech Expo"	It is organized by BCA department. Most of the students are benefited about workshop.
-> Promoting senior student to engage junior classes	Scores of the students are benefited.
> Workshop on "HardDesk Expo"	It is organized by BCA department. Hundreds of the students are benefited from this workshop.

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission	20-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>A management information system (MIS) is a computerized system and database of financial data or information, which organized, structured and programmed in such a way, that it can produce report in every level of management in an institution. MIS actually shows the comparison between the targeted result and real scenario of the organization and also focus the variables, related to the performance. Software development develops MIS system which can be used to refer the group of information management methods tied to the automation or support of human decision making, e.g. Decision Support System, Expert Systems and Executive information System. Management Information Functions: Data Capture: MIS functions starts from data capturing from various external and internal sources. Data normally entered by the end user of the computing system. Data Process: The captured data is processed to find out the required information. Various activities as calculating, comparing, sorting, classifying and summarizing are to process the data. Storage Information: MIS stores processed data and as well as unprocessed data for future use. But its mandatory to store data in an organized and trackable system. Information Retrieval: MIS retrieves data or information when it is required. But not in regular form, it provides information to the management to their required format. MIS Development ERP contains powerful modules which cover every function department of the college. Following are the major modules of college management software: 1. Student Inquiries Module. 2. Entrance Test and Merit Lists. 3. College Accounting System. 4. Student Attendance System. 5. Staff Management Module. 6. Time Table generation Module. 7. Student Behavior/ Discipline Tracking. 8. Student Health Records Management. 9. Library Management System. 10. College</p>

Bus/Van Management. 11. Schedules and Reminders Management. 12. External Device Integration. 13. Student Registration and Admissions. 14. Students Information Systems. 15. Staff Attendance Management System. 16. Academic Examination Module. 17. Activities/ Events Management. 18. Front Office/ Reception Module. 19. Requirement Management System. 20. Inventory/ Shop/ Canteen Software. 21. Payroll (Staff Salary Generation) Module. 22. Send Direct Emails from Software. 23. Multi User Management System. 24. Send SMS from the Internet. 25. College Web/ Internet Reporting. 26. Stores Data of Hostel Boys and Girls. 27. Keeps the Records of Guest staying in College Guest House. 28. Keeps the Records of the Plants and Trees in the College various Gardens. 29. All the Records of Playing Tools and their uses including Gym items. 30. Keeps the Records of Alumni. 31. Keeps the records of employed students in Government sectors, public Sectors and private sectors. 32. Keeps the records intact of all its landed property, buildings and other assets. 33. It also stores records of social services under taken by staff and students. 34. Keep all the record safely concerning books, magazine and journals etc published by Teachers. 35. All sorts of leaves viz. CL, DL, ML, Study leave etc. 36. Records of all the animals kept in the college animal farm. 37. List of College doners and their donations donated either in cash kinds and landed property etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college develops action plans for effective implementation of the curriculum in the following ways: (a) At the outset, the IQAC of the college conducts protracted meetings with the heads of different departments to develop different strategies for effective implementation of the curriculum. (b) Teachers are apprised of the decisions of IQAC and encouraged to impart the curriculum through innovative teaching method like presentations, assignments, discussions, workshop, seminars, industrial visits, historical sights visits and geographical visits (wherever required), computer education etc., apart from traditional (chalk & talk) teaching methods. (c) Each department of the

college follows the academic calendar issued by the university. The syllabus is divided into units which are to be finished by a given deadline. (d) The progress of the syllabus is monitored through getting the feedback from the students by senior most members of faculty and communicated to the IQAC and the Principal for review.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	26/08/2019	30	Nil	Communication Skill
Nil	Nil	21/11/2019	01	Nil	Exhibition on Technology
Nil	Nil	05/08/2019	02	Nil	FDP
Nil	Nil	18/11/2019	25	Nil	Refresher Course
Nil	Nil	02/07/2019	60	Entrepreneurship in Education	Nil
Nil	Nil	12/10/2019	2	Campus Selection Drive in the Deptt of Pharmacy	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communication Skill	26/08/2019	250
Exhibition on Technology	28/11/2019	150
Python Programming	28/05/2020	180

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MA	Psychology	72
MA	Geography	72
MSc	Physics	72
MSc	Chemistry	72
MSc	Mathematics	72
MSc	Botany	72
MSc	Zoology	72
MCom	Commerce	72
BEd	Education	47
BSc	Information Technology	49

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The College aims to offer the best possible environment and learning experience to encourage students to perform to their full potential. Students play a critical part in the evaluation, development and enhancement of the quality of this learning experience. Feedback from students allows the College to evaluate how its service provision is viewed by its most important group of stakeholders, namely its students. Besides providing students with an opportunity to comment on the quality of the teaching and learning environment at the College. The feedback ensures that lecturers and Boards of Studies are made aware of problems perceived or encountered by students and provides an opportunity for the conduct of self-evaluation and revision, wherever necessary. Focus of the Study-unit Evaluation form :The study-unit evaluation forms focuses on the following issues- 1. Comparison between study unit description and actual delivery 2. Lecturing methodology 3. Lecture attributes 4. Method of assessment 5. Resources 6. Any additional comments The college has obtained feedback on curriculum from students through questionnaire. There are 9 questions in the feedback form. Collection of feedback forms has been done from students of three different courses. The analysis of feedback forms is also done. We are collecting feedback from our students personally. We have designed a special feedback form on curriculum development. We are also collecting feedback from the students on Faculty performance and subject review. We have started collecting curriculum feedback every Academic year. There are 8 questions in the feedback form. Collection of feedback forms has

been done from teachers from three different courses. According to the analysis following major points has been noticed. According to analysis of Teachers Feedback Form, it is analyzed that, current syllabus is not career oriented. They are not satisfied with the existing curriculum syllabus. As per analysis of Parents Feedback Form, it is analyzed that, college infrastructure is good. The syllabus is also good. But new technologies of the market should be included in the syllabus.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ECONOMICS	90	120	90
BA	PHILOSOPHY	48	65	48
BA	PSYCHOLOGY	130	176	130
BA	POLITICAL SCIENCE	130	156	130
BA	GEOGRAPHY	173	186	173
BA	HISTORY	148	175	148
BA	SANSKRIT	24	15	12
BA	URDU	70	50	44
BA	HINDI	127	155	127
BA	ENGLISH	90	145	90

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	9496	1073	Nil	Nil	82

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
82	65	18	20	4	13

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The admitted students from village back ground are apprised of the activities of the counseling cell during the

orientation program by the Student Counselor appointed by the Principal. The department nominates faculty member(s) to this cell on the advice of the Student Counselor. General information is sent out to all students of the department informing them of the services extended by the cell and inviting them to meet the faculty coordinator of the department. The students are encouraged to seek guidance on academic, general or psychological issues, if necessary. Also, year wise /semester wise results are forwarded to the Student Counselor of the department by the Academic Section who prepares a list of students whose performance is observed to be below average or poor. Such students are then invited to meet the counselor or any faculty member of their choice on a fixed date and time (changes possible on request of the student). Such meetings are arranged at least twice in a semester and are chaired by the Head of the Department and may include anybody who might be of help to the student. The students are advised to improve performance and are given suggestions or options for clearing their backlog courses. The advising process is designed to ensure that each student selects a set of courses during each semester that meets minimum grade requirements and which can result in the student making efficient and orderly progress in meeting the academic requirements as listed in the course scheme. The advising process also helps to identify and solve problems the student may be confronting in achieving the educational objectives. College has Counselor for advising the students. He is also a one point contact for issues related to academic performance or any other issues faced by the students. The students are encouraged to meet him to seek guidance on any matter related to academic performance. Individual faculty members routinely spend time with students during and after classes discussing any issues related to the course, student problems, and advice them on all matters as desired related to academic, placement, industrial training and career goals. Faculty members are often members of co-curricular activities in the department and provide ample opportunities for faculty to answer student questions in an informal environment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
10569	82	1:129

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
58	17	41	4	12

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	Nill	3	14/10/2019	03/04/2020
BA	Nill	3	14/10/2019	03/04/2020
BSc	Nill	2	12/12/2019	03/03/2020
BA	Nill	2	12/12/2019	03/03/2020
BEd	Nill	2	05/08/2019	02/12/2020

BEd	Nill	1	05/08/2019	02/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution performs the Internal Evaluation as per the university rules. Internal evaluation is present in PG courses. The institution conducts the internal evaluation for 30 marks. The evaluation process is conducted by at least two external teachers. In UG courses, only practical courses such as psychology and geography have Internal Evaluation of 30 marks. All vocational courses have internal evaluation system of 25 marks. Also two external teachers are appointed for evaluation as per the university.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is released by the Magadh University and is to be followed in totality by our college. The same academic calendar is published in the College prospectus and college website before the beginning of the session of every academic year. It provides plan for the academic year to students, teachers and parents. Each department functions according to the teaching plan prepared at the department level. The unit wise syllabus is discussed with the faculty of the department and the course work is distributed. The departments also carry out internal assessment based on student test performance and punctuality. The final evaluation of students is done according to the university schedule. Towards the end of each session/semester, theory and practical examinations are conducted by the University and evaluation is carried out. The exam results are declared and score cards are issued by the Magadh University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.ssinhacollege.co.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	ENGLISH	104	102	98
Nill	BA	HINDI	40	39	98
Nill	BA	URDU	45	45	100
Nill	BA	SANSKRIT	4	4	100
Nill	BA	HISTORY	172	167	97
Nill	BA	GEOGRAPHY	498	472	95
Nill	BA	POLITICAL SCIENCE	116	102	88
Nill	BA	PSYCHOLOGY	150	143	95
Nill	BSc	PHYSICS	332	324	98
Nill	BSc	MATHEMATICS	358	356	99

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.ssinhacollege.co.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop:- Hard-Desk Expo	Dept. of Computer Applications	09/08/2019
Workshop:- IOT Tech Expo	Dept. of Computer Applications	13/09/2019
Exhibition on Technology	Dept. of Information Technology	28/11/2019
Seminar:- Managing Stress and Immunity During Covid-19	Dept. of Bio-Technology	07/05/2020
Seminar:- Data Science using Python	Dept. of Computer Applications and Information Technology	28/05/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Unique Solution of Plastic Pollution	Vineet Kumar	Russian Innovation Association	05/11/2019	Science and Technology
Growing Mushroom in waste Plastic Bottles	Vineet Kumar	Govt. of India, Agriculture Dept.	05/08/2019	Science and Technology
Lathix- A smart police stick	Vineet Kumar	IIA India	05/11/2019	Science and Innovation
Ever Green Pencil with plantable seeds	Vineet Kumar	Indian Innovation Association	03/11/2019	Science and Innovation
Coverting waste plastic	Vineet Kumar	At NSIC Hyderabad- by	10/10/2019	Science and Technology

into Petrol, Diesel, LPG and Fire Proof Tiles		IIA India		
Coverting waste plastic into Petrol, Diesel, LPG and Fire Proof Tiles	Vineet Kumar	Science and Innovation Award At Governor House	20/02/2020	Science and Technology
UTU(Useless to Usefull)	Praveen Kumar, Diwakar Kumar Panday	IMS UC Ghaziabad (UP)	08/02/2020	Technology (Waste Management System)
Advance Traffic Management Systeme	Diwakar Kumar Panday, Praveen Kumar	Bihar State Government(Governor)	28/02/2020	Science and Technology, IOT(Internet of Things)
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Geography	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Geography	5	Null
National	Pharmacy	1	Null
National	Political Science	1	Null
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Parmacy	1
Political Science	1
Geography	5

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	70	10	6
Presented papers	2	5	Nill	Nill
Resource persons	3	4	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Rotary Club, Aurangabad Bihar	8	45
Plantation	Agriculture Department, Aurangabad Bihar	12	124
Voter Awareness Programme	NSS	5	456
Student Credit Card	NSS/DRCC	6	345
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Managing Stress and Immunity During Covid-19	MBA Department	Health Awareness	6	245
Exhibition on Technology	B.Sc.IT Department	Technology Awareness	4	150
Health Awareness Programme	Red Cross Society, Aurangabad	AIDS Awareness	6	352
Swach Bharat	District Administration, Aurangabad Bihar	Clean Campus	5	220

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Promoting senior students to engage junior classes	355	College Fund	05
Faculty Exchange Programme	15	College Fund	06

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
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No Data Entered/Not Applicable !!!

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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No Data Entered/Not Applicable !!!

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
14300000	13821984

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	51258	Nill	251	Nill	51509	Nill
Reference Books	2500	Nill	150	Nill	2650	Nill
e-Books	100	Nill	50	Nill	150	Nill
Journals	250	Nill	40	Nill	290	Nill
e-Journals	75	Nill	25	Nill	100	Nill
Digital Database	2	Nill	Nill	Nill	2	Nill
CD & Video	2000	Nill	Nill	Nill	2000	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	280	7	280	10	10	8	24	10	0
Added	15	1	15	0	0	0	0	0	0
Total	295	8	295	10	10	8	24	10	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Computer- 295	Nil
Internet Connectivity - 10 MBPS	Nil
Tools- MS-Word, PDF, Youtube, College Website etc	https://www.ssinhacollege.co.in/econtent.php

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1550000	1275103	1000000	1000000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1) The S. Sinha College has building committee that oversees the maintenance of buildings, classrooms and laboratories. • The building committee is headed by the Principal who in turn monitors the work of the Supervisor at the next level. The Supervisor is accountable to the Principal and functions as the coordinator who efficiently organizes the workforce, maintaining duty files containing details about their individual floor - wise responsibilities, timings, leave etc. 2) Adequate in - house staff is employed to meticulously maintain hygiene, cleanliness and infrastructure on the campus so as to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls and

Laboratories, etc are cleaned and maintained regularly by Non - teaching staff assigned for each building. Wash rooms and rest rooms are well maintained. Dustbins are placed in every floor and entrance. The Green Cover of the campus is well maintained by a full time gardener. 3) Optimum working condition of all properties/ equipment on the campus is ensured through annual maintenance by college contractor. The college contractor purview includes maintenance of Generator, Air Conditioners, CCTV cameras and Water Purifiers. Apart from contract workers, the college has trained in - house electricians and plumbers. 4) Lab assistants under the supervision of the System administrator maintain the efficiency of the college computers and accessories. 5) Parking facility is well organized. It is efficiently maintained by college. 6) The campus maintenance is monitored through surveillance Cameras. 7) Every department maintains a stock register for the available equipments, chemical and glass ware. 8) Proper inspection is done and verification of stock takes place at the end of every year. 9) The civil and electrical work is adequately monitored and maintained by the Estate office. 10) Periodic reporting on requirements of repairs and maintenance are submitted by the HODs to the Administrative office. The requirements are collectively processed in every semester break so as to keep things ready for the new semester. 11) Pest control of library books and records is done every year by the maintenance department. 12) Estate office manager and his team are involved in the maintenance of infrastructure facilities. This team looks after the regular maintenance of civil works such as furniture repairs, masonry and plaster works, painting, carpentry, plumbing and house- keeping. 13) The non-teaching staff is also trained in maintenance of science and computer equipment. 14) The Estate office workers look after the maintenance of rest rooms, approach roads and neatness of the entire premises. Housekeeping services are regularly executed and monitored.

<https://www.ssinhacollege.co.in/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Poor Boys Fund	150	23400
Financial Support from Other Sources			
a) National	1. Samaj Kalyan (Bihar Govt.) 2. Protsahan Rashi (Only for Girls) Bihar Govt. 3. Student Credit Card (Bihar Govt.)	1200	2000000
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	10/02/2020	435	By the College

Yoga	02/07/2019	565	By the College
Language Lab	26/08/2019	344	By the College
Soft Skill Development	15/07/2019	455	By the College
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Pre-Placement Training	350	425	155	65
2020	Guidance for Competitive Examinations	375	385	125	55
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
25	25	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Primal Swath Health Care Ltd., Patna	55	23	Nil	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hirak Jayanti	College	650
Exhibition Competition on Technology	College	120
Sports Event	University	45
Annual Cultural Event	College	150
College Sports Week	College	455
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Republic Day parade Camp 2019 by NSS central zone	National	1	Nil	25	Ankit Pathak
2019	All India national Drama, Dance Competition	National	Nil	1	332	Sanoj Sagar
2019	Social Camp by NSS	National	Nil	1	38	Shikha Singh
2020	New education policy 2020 E-Certificate	National	Nil	1	25	Bhumika Kumari
2020	New education policy 2020 E-Certificate	National	Nil	1	08	Pragati Kumari
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

S. Sinha College Student union representatives actively participate in various

activities. They help in coordinating all the events related to academics and other co-curricular Extra-curricular activities, as per the directives of teaching faculty. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of the Student Council in Academic Administration

1. Coordination in communicating the information between students and Teaching faculty.
2. Coordination in day to day academic activities at their level.
3. Coordination in conducting special events like Teacher's Day, Yoga Day etc.
4. Coordination in organizing Cultural events
5. Coordination in organizing Sports Games for the students
6. Coordination in arranging Industrial Visits for the students
7. Coordination in inviting the external guest speakers, Industry expert and organizing the Seminars Workshops.

Students members of the associations also observe important days like National Festivals, Birth/Death Anniversaries of important leaders, International Women's Day, International Yoga Day, Sports Day, Teachers Day, Pharmacist Day, Freshers Day, Farewell Party, Joy of giving Week, World Literacy Day, World AIDS Day etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

S.Sinha College has an Alumni Association.

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

70000

5.4.4 – Meetings/activities organized by Alumni Association :

Yes

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Enlightenment and personality development of younger generation through modern education and training to make them compatible to the need and asset to the nation. As in every organization, the leadership of the College is centered on the primary functions of Planning, Executing, Controlling and Monitoring of the academic and administrative functions of the University. Bringing in the concept of Participatory Management and reflecting the same in day to day functions have added a fillip to these functions. This college, being constituent unit is led by the Principal to improve the quality education that is making awareness. The Principal of the college is the head of the institution and is always here to provide requisite leadership to the system. The Principal and IQAC guide the Faculty members to use modern Technology in teaching and tools in shaping up their career for bright prospect. IQAC of the College motives the Faculty members to step up research process and cementing consolidated relationship between teachers and students. The Principal time to time inspires to teachers to conduct seminar, discussion, workshop to bring creativity. He makes students and Faculty members sensitive to ecological issue, gender quality and scientific world view upholding the social responsibility of the institution. They are motivated to involve themselves in programmes of child education, hygiene, prohibition in the slum areas of the

town etc. The Principal being the executive and academic Head of the college ensures that all the provisions of the university by-laws, the statutes and the regulations are strictly observed. The Principal provides academic leadership.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The IQAC ensure quality in curriculum development through:- 1. Regular meetings among the HOD and teaching staff regarding academic affairs. 2. ICT based teaching in each Department. 3. Feedback from students. 4. Feedback from alumni. 5. Feedback from Parents
Teaching and Learning	The faculties have undergone orientation in interactive models of teaching and microteaching and they have developed the interactive style of teaching in theory classes as well as in practical classes. ICT Equipments, models, maps and charts are frequently used in classroom teaching. The institution has framed for itself various strategies which enhance the quality improvement. These strategies are framed by the college keeping in view the quality changes required as per the development of the college. This criterion was judged against the same procedure adopted for admissions to various courses provided by the college are based on students, academic records. The rules and regulations set by the Magadh University and the State Government are strictly followed in students' admission.
Examination and Evaluation	As per University regulations, University Examinations Evaluation work is done. 20 weightage given to internal evaluation and 80 weightage given to external evaluation.
Research and Development	To promote and sustain research culture, freedom to publish results of research, extensive use of consultancy, healthy participation in extension programmes. The college is not having a recognised research centre duly approved by Magadh University. The college is having only four courses of PG level. The scope of research motivation is very little. However, the faculty is very much aware of the

	growing importance of the research based education.
Library, ICT and Physical Infrastructure / Instrumentation	<p>There is a facility of library and reading room for at least 80 students which is maintained in a large capacity and equipped with 52000 books related to all courses of study. At least 100 quality books will be added in the library every year. The library has photocopying facility and computer with internet facility/connectivity for the use of faculty and student-teachers.</p> <p>ICT Lab is equipped with T.V., VCR, Projector, Amplifier and Microphone to facilitate experiments related to electronic media. These equipments also familiarize the students in their use as teaching aids. 15 computers with internet Wi-Fi connectivity make maximum use of it every day. Other peripherals like printers and adequate types of software are also available.</p> <p>For physical Education college has appointed a full time physical education teacher.</p>
Human Resource Management	<p>? The college management motivates the teaching staff for attending workshops, International, National and state level seminars workshops. ?</p> <p>Faculties were appraised motivated for further enrichment with research aptitude.</p>
Industry Interaction / Collaboration	<p>Industry interaction is a part of institution activities. Every year, institution makes the plan of Industry Interaction. The students of different departments goes to the concerning industry and gate the knowledge about industry.</p>
Admission of Students	<p>Admission of students in each courses is done by the rules of the University.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	<p>The institution makes a plan for infrastructure development, Curriculum activities, Education, Examinations, Staff facilities etc each year. All activities are performed by the different committee which is created by college administration. That committee collect the survey report and physical verification and make the decisions.</p>
Administration	<p>The Administration of the College is functions with E-governance system at</p>

Government, Society and College level. Even though the college is established in Peth which is cover under Magadh region of Aurangabad district still the college tries their best to keep in touch with latest tools of administration with available tools in hand. With the help of developed technological world college staff uses the same for administration purpose. Such as use of Smartphone with inbuilt social app like Gmail and WhatsApp they share the notes to students. It helps to provide the brief notice of any event to be happened on college WhatsApp Group for awareness and of smooth functioning of the same. The college have Biometric attendance for teaching and non-teaching staff. The college campus id equipped with CCTV Cameras at very place of need.

Finance and Accounts

The college uses the ERP software for E-governance for transparent functioning of Finance and Accounts department of the college. This helps to increase the efficiency of staff towards the accuracy in financial transactions. The college conducts regular audit of annual books of accounts. The administrative office account section keeps the all financial records separately as per the events and transactions made for. The administrative office maintains the Books of Accounts properly which helps in auditing procedure.

Student Admission and Support

The most important key factor of the college toward the students admission and support is that college has system which allows the student to take admission with tuition fee of admission process of every academic year. This is the one of the important thing which supports some students those are facing financial issues. College has extended helping counter for the students which provides them several services as such Admission form Filling, Examination form filling as well as Scholarship Form filling at one place only. This service counter protects the students from outside service centre where they need pay fees for it. The Helping counter i.e. service centre provided at college is free of cost. The College has provided the facility to the students for linking the contact number

with aadhar card which was mandatory for the students as per the government rule.

Examination

The College has the separate Examination department with equipped ITC tools necessary for examination purpose. As per the requirement of Examination department all the necessary equipments are provided by the college such as Separate Desktop and Internet Facility for online procedure of Paper Downloading and further activities for exam purpose. The examination department has the separate Machine for printing the question papers.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Seminar	22	28/05/2020	29/05/2020	02
Workshop	18	13/09/2019	13/09/2019	01
QIP	16	20/01/2020	21/01/2020	02
RC	12	18/11/2019	23/11/2019	06
OP	10	04/09/2019	07/09/2019	03
FDP	15	05/08/2019	06/08/2019	02

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
4	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Tripuraris Sinha Awards	Dress Issue for Weaker	Poor Boys Fund, Tripuraris Sachchidanand Sinha Awards

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, audits by: S.K.Bods Co., C.A No- 077713

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
RUSA	20000000	Upgradation of Degree College to Model Degree College
View File		

6.4.3 – Total corpus fund generated

2000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University Offices	Yes	College Committee
Administrative	Nil	Nil	Nil	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Annual meet about study awareness programme. 2. Annual meet about social activities like plantation. 3. Annual meet about students cultural activities.

6.5.3 – Development programmes for support staff (at least three)

1. Staff health awareness programme. 2. Computer training programme. 3. Training about work culture.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Infrastructure development. 2. Sports activities. 3. Enhancement of academic activities. 4. Organizing Seminar, Workshop, Exhibition, Pre-placement training etc.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal

Yes

b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Promoting senior students to engage junior classes	09/09/2019	16/09/2019	21/09/2019	150
2020	Faculty Exchange Programme	04/01/2020	06/01/2020	11/01/2020	15

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Social Awareness and Women Safety	16/09/2019	17/09/2019	350	150
Self Defence Methods	20/11/2019	21/11/2020	150	100
Girls Students on General Issues	28/01/2020	28/01/2020	250	150

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Today a lot of colleges have made an environmental revolution. No more coffee to go, no more plastic bottles to buy on a territory of the campus, the implementation of eco-friendly projects and campaigns - all this now is becoming a sustainable lifestyle for the majority of students. The effects of climate change are dramatically terrifying. In most colleges, the initiative of the activities to make planet safer comes from administration faculties. However, any little action of every student will help to protect our Earth. Whether it is a constructing of building with more efficient environmentally substantial windows and panels that use solar, wind or even water power, during past several years the colleges become a way eco-friendlier. Some programs promote the conservation in any aspect and the composting bins. It is important for colleges to have some green project ideas for college students that may evolve students to concrete actions toward the protection of ecology. It can be something like tree planting, street cleaning or any other environment-themed campaigns. Creating eco-friendly rules in a campus</p> <ol style="list-style-type: none"> 1. Using LED light bulbs 2. Turn off everything 3. Reduce, reuse, recycle 4. Buy recyclable and eco

products 5. Wash cups and plates, don't use disposable paper or plastic utensils 6. Walk, bike and use public transport instead of a car

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	25
Provision for lift	No	Nil
Ramp/Rails	Yes	30
Braille Software/facilities	Yes	20
Rest Rooms	Yes	2
Scribes for examination	Yes	35
Special skill development for differently abled students	Yes	45
Any other similar facility	Yes	50

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	01/08/2019	07	Plantation	Environmental problem	85
2019	1	1	02/10/2019	01	Swachh Bharat	Garbage collection	150
2020	1	1	05/08/2020	02	Covid-19 awareness programme	Covid-19 Epidemic	15

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Amitabh	04/09/2019	Amitabh is the annual magazine of S.Sinha College, Aurangabad (Bihar). A lots of students and teachers are participated in this magazine. This magazine contains several articles, poems, thoughts etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Human Values and Ethics	30/07/2019	31/07/2019	765
Awareness about National History	02/09/2019	04/09/2019	675
Environmental Education	16/12/2019	17/12/2019	587
History of Bihar	10/01/2020	11/01/2020	360
Inter- Personalized Human Values	25/02/2020	26/02/2020	430
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

S. Sinha College always had sustainable initiatives at the core of all activities, despite the relatively small campus covering only 20 acres with over 16000 students, 82 faculty and 120 staff at various levels. S. Sinha College campus has significant greenery covering all parts of the campus. A Green Campus is a place where environmental friendly practices and education combine to promote sustainable and eco-friendly practices in the campus. The green campus concept offers an institution the opportunity to take the lead in redefining its environmental culture and developing new paradigms by creating sustainable solutions to environmental, social and economic needs of the mankind.

1. Institutes take necessary efforts to involve the students, faculty and staff in "Green Campus Initiatives" by designating the volunteers, printing T-shirts/ Caps with green campus initiative slogan specially designed for the purpose.
2. Institute will phase out the CFL and conventional light source such as bulbs and tube lights, halogen and mercury street/campus lights. These steps will not only save the money but make the institute self sustainable.
3. Institute has been developed a plan to save energy at the institute level to install Solar Power Station mandatorily either at the top of college building.
4. Faculty and students led initiatives to save significant electricity by conducting an energy audit and developed policy for reducing electricity consumption and energy conservation.
5. Solid waste generated in the campus separating organic and inorganic waste

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Transparent Management System The strength of S. Sinha College lies in its centralized administrative structure. This enables the quick and efficient decision-making. The college administrative team meets frequently to stay abreast with the happenings. There is a high level of transparency at the administrative level. Administrative staffs are regularly sent for relevant training programs. The practice is that of streamlining functions with the help of the committee system. Committees are formed with representation from teachers, Non-teaching staff and students. All the committees are headed by a senior teacher as its convener and other staff and student as members. The Admission Committee, after consultation with the Principal, takes decisions regarding mode of admission and cut off marks in each subject. The Collage Development committee headed by the Principal takes all the decision related to infrastructural development of the college. The department meetings are regularly conducted and the HODs supervise all the academic programs in the department. The HODs' meetings take place once in a fortnight with the

Principal and other, where all issues relating to the departments and college are discussed and decisions are taken. The issues relating to the college are taken up and decisions are made democratically. The college principal and HODs meets once every semester with an agenda relating to college academic calendar, training programs and infrastructure development. S. Sinha College has been greatly the focusing on competence, skill and character building of the students. The skill component included in all the UG and PG Programs. Additionally, there is a paper on soft skills for the undergraduate and post graduate students. Both the UG and PG students' achieve considerable experience and exposure to research. The placement cell has made several initiatives to groom the students to identify potential companies and make them employable in those firms. The value oriented skill development for the undergraduate students is taken care of by the School of Human Excellence for last year or final semester. The continuous internal assessment helps the students to constantly keep track of his/her own development throughout the semester or year wise. Students are encouraged to take up assignments and projects that are separately evaluated.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.ssinhacollege.co.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has a vision to develop an excellent infrastructure for study of students. The institution has creating a well furnish class room for study of students. A lot of smart class room is created for the student. There is a central library for all students of S.Sinha College, although every department has a separate library. Several computer labs are present in the college. All most all vocational department has a computer lab for the students. There is a big play ground in the college for the students. The college has conducted sports activities every year. a lots off students participated in sports and gate benefited. The institution has provided pure water for students. There is a water purifier is installed in all most every department.

Provide the weblink of the institution

<https://www.ssinhacollege.co.in>

8.Future Plans of Actions for Next Academic Year

1. Opening of some more professional courses like LLB, Para-Medical etc.
2. Bringing the study center of famous regular and correspondence universities like IGNOU, Anna Malai and South Bihar Central University etc.
3. Upgrading courses up to PG levels so that students need not go elsewhere for their further higher study.
4. Constructing a state of the art world class swimming pool in the sprawling college campus for promoting water sports.
5. Constructing basket ball and kabaddi courts in the new campus of the college.
6. Construction of a Khel Bhawan.
7. Constructions of meditation centers for mental well being and sound health.
8. Opening of small scale industries under Skill Development Programme of the government of India.
9. Constructing multi storey staff quarters to accommodate teachers and staff of the faraway places.
10. Opening shops and kiosks on the commercial lands of the college to generate income and internal resource etc.
11. Planting fruits trees around the boundary wall of the college and its play ground.
12. Preserving all the old buildings and monuments as heritage for future generation.
13. Starting Sachchidanand Sinha Award and Akhouri Krishna Prakash awards for meritorious students and sincere staff of the college.
14. Building a state of the art hall for virtual class for those

students whose parents can not afford to provide laptops and android mobiles to their wards. 15. Construction of a new entry gate nicknamed as "Dron Dwar" in the NCC shooting range. 16. Decorating the existing parks and gardens with colourful sitting chairs. 17. Separating examination and registration sections from the main administrative building. 18. Installing a hundred feet high National Flag in the campus to instill the feelings of patriotism in our young students. 19. Erecting the statue of the first protem speaker of the constituent assembly Dr. Sachchidanand Sinha in the premises of the old campus of the college. 20. To construct a boundary wall around the adjacent land of the college to make it safe from the encroachers. 21. Constructing roads made of pavers block bricks behind the Swarn Jayanti Bhawan. 22. Installing the Water Harvesting Systems in the college. 23. To separate and provide a new floor for the teaching of B.Sc. Information Technology. 24. Constructing new labs for B.Pharm and Bio-Tech departments. 25. Constructing of new buildings for Psychology and Commerce departments. 26. Constructing a new open sky theater. 27. Constructing a new garden named Brinda Van garden dotted with good shadowy and flower plants. 28. Constructing a grass park in guest house. 29. Renovation of Anugrah Boys Hostel. 30. Constructing few more smart classes in B.Ed and Pharmacy departments.